

Kajari Dutta



Personal Details

Date of Birth: 08.01.1994

Address: 864, Tramila Apartment, Talbagan, Dinesh Pally, Purba Putiary, Kolkata 700093

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Nationality: Indian

Academic Qualifications

Sl. No	Name of Examination	Stream/Subjects	Year of Passing	Name of Institute	Board/University	Percentage of Marks	Class/Division
1.	Master in Science	Geography (Specialization: Geography of Population and Development)	2017	--	Presidency University, Kolkata	66.10	1st
2.	Bachelor in Science	Geography (Hons.), Economics, Mathematics	2015	Deshbandhu College for Girls	University of Calcutta	65.88	1st
3.	Higher Secondary	Humanities (Bengali, English, Geography, Economics, Mathematics)	2012	Shri Shikshayatan School	West Bengal Council of Higher Secondary Education	85.60	1st
4.	Secondary (Madhyamik)	--	2010	Shri Shikshayatan School	West Bengal Board of Secondary Education	88.88	1st

Other Qualifications

- Qualified UGC-NET for JRF and Assistant Professor in Geography in March, 2022.
- Qualified UGC-NET for Assistant Professor in Geography in January, 2018.
- Qualified WBCSC-SET in Geography in June, 2018.

Computer Skills

- Completed Diploma in PC Application in 2015 from Webel Informatics Ltd.
- Worked on the following softwares: MS-Office (Word, Excel, PowerPoint, Access), SPSS, STATA, ArcGIS, QGIS, NVivo, GeoDa.

Skill Enhancement Courses

- Pursued a Short-Term Training Programme on **Research Design in Migration Studies with Special Reference to COVID-19 Pandemic** from International Institute of Population Sciences (IIPS), Mumbai in February, 2022.
- Pursued Certificate Course in **Application of GIS-RS in Natural Resource and Environment Management** under the RUSA scheme from University of Kalyani, West Bengal in 2021-22.
- Pursued a course on **Basics of Remote Sensing, GIS and GNSS technology and their Applications** conducted by Indian Institute of Remote Sensing (IIRS), Dehradun through SWAYAM platform in 2022.
- Pursued an Online Value-Added Certificate Course entitled '**Exploring Space: An Introduction to Spatial Statistics and Econometrics**' organized by Department of Economics, Presidency University, Kolkata in 2024.

Work Experience

Time Period	Designation and Organization	Job responsibilities
September, 2023-present	Teaching Assistant Department of Geography School of Basic and Applied Sciences, Adamas University, Barasat, West Bengal	Teaching UG and PG courses (Courses taught: Human Geography, Geotectonics and Geomorphology, Climatology, Hydrology and Oceanography, Population and Settlement Geography, Regional Development and Planning, Economic Geography, Geography of Health and Well-being, Geography of India, Statistical Techniques in Geography, Evolution of Geographical Thought)
November, 2022-August, 2023	Faculty Dr. Ambedkar Centre for Excellence, Assam University, Silchar	Teaching faculty for the subjects Geography and Environment & Ecology for UPSC Civil Service Examination.
September, 2021-November, 2022	Junior Consultant Directorate of Census Operations (Office of the Registrar General and Census Commissioner of India), West Bengal	Engaged in the Census, Map, National Population Register (NPR) and Sample Registration System (SRS) divisions in the following tasks: <ul style="list-style-type: none"> • Undertaking tasks related to Census 2021 and updation of NPR • Tabulation, Compilation and Analysis of Census and SRS data. • Drafting reports based on Census data.
January, 2021-March, 2021	Research Assistant Department of Geography, Rabindra Bharati University, Kolkata Name of Research Project: <i>“Knowledge and Practices of Menstrual Hygiene in context of Rural Adolescent Girls in Bankura district, West Bengal”</i> funded by Indian Council of Social Science Research (ICSSR).	Rendering assistance to the Project Director in the following areas: <ul style="list-style-type: none"> • Review of literature • Data entry, tabulation, compilation and analysis. • Writing of the report.
December, 2017-September, 2020	Executive Assistant National Institute of Open Schooling (An autonomous institution under Ministry of Education, Govt. of India), Regional Centre Kolkata Name of project: <i>“Diploma in Elementary Education (D.El.Ed.) for in-service untrained teachers”</i>	<ul style="list-style-type: none"> • Identification and mapping of study centres and allocation of trainees thereto. • Conduct of examinations and evaluation (secrecy and assessment). • Organizing orientation programmes for the study centre coordinators and examination centre superintendents. • Monitoring the conduct of Personal Contact Programmes and training sessions. • Working on development of study materials-English-Bengali Translation and Proofreading of Course Materials of Secondary and Senior Secondary level.

Publication

- Gouda, J. & Dutta, K. (2022). Janganana aur Namuna Panjikan Pranali ke drishtikon se Paschim Bangal ki samajh (A comprehensive understanding of West Bengal from Census and Sample Registration System perspective). *Janganana Darpan*, 2, 44–60.
(URL:https://westbengal.census.gov.in/writeup_Photo/Hindi/Janganana%20Darpan_Volume2_2022_DCO%20WB.pdf)

Other Certifications

- Completed Diploma in 1st division in Painting from Kolkata Sangeet Bidya Bihar.
- Completed Senior Diploma in 1st division with distinction in Rabindra Sangeet from Bangiya Sangeet Parishad.

Other Achievements

- Topper in Madhyamik (Class X) examination (2010 batch) of Shri Shikshayatan School, Kolkata
- Topper in H.S. (Class XII) examination (Humanities section, 2012 batch) of Shri Shikshayatan School, Kolkata
- Recipient of National Scholarship under Scheme of Scholarship for College and University students (2012), Govt. of India.
- Recipient of Swami Vivekananda Merit cum Means Scholarship, Govt. Of West Bengal.
- Participated in events viz.,
 - Lions International Peace Poster Contest(2005-06), Kolkata
 - All Bengal Spell Linc competition(2008), Kolkata
 - Environmental campaign- Nature Trail Programme(2007-08) conducted by WBPCB, BITM and Dept. Of Environment, Govt. Of West Bengal
 - Talent Search Test on Geography (2011), Bangiyobhugol Mancha, Kolkata
 - Inter-college Poster competition- Earth Day (2014), Women's Christian College, Kolkata
 - World Environment Day Quiz (2020), Department of Geography, Adamas University, Kolkata.
 - Geo-Quest Quiz (2020), Department of Geography, St. Xavier's College, Burdwan.

Languages known: Bengali (Mother tongue), English, Hindi

I certify that all information stated in this resume is true and complete to the best of my knowledge and belief.

Kajari Dutta